



**DO YOU
HAVE A
COMPLAINT
ABOUT A
POLICE
EMPLOYEE
OR
SERVICES?**

SANGER POLICE DEPARTMENT
 1700 7TH STREET
 SANGER, CA. 93657

*Place stamp
here*

Post Office will not deliver this form unless stamped

CITY OF SANGER POLICE DEPARTMENT
 ATTN: CHIEF OF POLICE
 1700 7TH STREET
 SANGER, CA. 93657

Name: _____ (First) (MI) (Last) (Age)

Address: _____
 Home/Cell Phone: _____ Work Phone: _____

This incident occurred on: _____ (Date) _____ (Time) AM/PM

Details

It is important to include as many facts as possible. i.e. names, badge number, witnesses, etc. Please be specific.

Attach as many additional sheets as necessary

I DECLARE THESE STATEMENTS TO BE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature _____ Date _____ Signature of Parent/Guardian if under 18 years of age _____

Our Purpose

The Sanger Police Department strongly values its community partnerships and it is the policy of this department to accept, register, and thoroughly investigate all complaints of alleged misconduct or lack of services. Accordingly, we also document and reward exemplary performances on the part of our members.

Our goal is that you will never need to use the information contained in this brochure to register a complaint. We do not want to fail in our continuing effort to give you the best possible police service.

What if I want to make a COMPLAINT?

You may call or ask to speak to the on-duty Watch Commander if you wish. If your complaint is not received or you want to pursue a written complaint, you can use this form to document the facts and return it to the police department. Please be as accurate and specific as possible.

Will the Chief know I have complained?

Yes. The Chief of Police receives ALL written complaints. The employee's superiors are also notified of the complaint and the investigation.

Who will investigate my complaint?

Either a special investigator from the Internal Investigation's Section or the employee's supervisor will investigate your complaint.

Do I have to complain in person?

No. If you do not feel comfortable speaking to us in person we welcome the opportunity to discuss your concerns/complaints by telephone if you choose.

What will happen to the employee?

That will depend on what the outcome

of the investigation is. If the employee's actions are criminal, they will be dealt with through the District Attorney's Office and the Court system. If they are improper, but not criminal, the employee may be disciplined by the Chief of Police. If the facts of the investigation support a conclusion that the Officer or employee's actions were legal and proper, he/she will be exonerated. Should the facts indicate the complaint is false, the complaint will be considered unfounded.

Will I be notified as to what action is taken against the Officer/Employee?

No. Complaints against police personnel are considered confidential and we are precluded by law from disclosing what action was taken against the employee. You will be notified by letter of the disposition and findings of your complaint. (PC832.7)

What if I am not satisfied with the investigation?

Please call the Chief of Police with your concerns, or you have several other options, including the City Manager, the City Council, an attorney, or in some cases, the Fresno County District Attorney's Office or the Grand Jury.

YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST A POLICE OFFICER FOR ANY IMPROPER POLICE MISCONDUCT. CALIFORNIA LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZEN'S COMPLAINTS. YOU HAVE THE RIGHT TO A WRITTEN DESCRIPTION OF THIS PROCEDURE. THIS AGENCY MAY FIND AFTER THE INVESTIGATION THERE IS NOT ENOUGH EVIDENCE TO WARRANT ACTION ON YOUR COMPLAINT, EVEN IF THAT IS THE CASE, YOU HAVE THE RIGHT TO MAKE THE COMPLAINT AND HAVE IT INVESTIGATED IF YOU BELIEVE AN OFFICER BEHAVED IMPROPERLY. CITIZEN COMPLAINTS AND ANY REPORTS OR FINDINGS RELATING TO COMPLAINTS MUST BE RETAINED BY THE DEPARTMENT FOR AT LEAST 5 YEARS. (PC148.6)

I have read and understand the above statement.

Complainant Signature